



Memorandum

To: Board of Trustees
From: Tracy Barill, Director of Education
Date: March 6, 2023
Subject: **Policies for Annual Review**

Recommendation

1. Occupational Health and Safety Policy (PO318)

Moved by _____, seconded by _____

“THAT the Durham Catholic District School Board approve the revised Occupational Health and Safety Policy (PO318).”

2. Workplace Harassment and Workplace Sexual Harassment Policy (PO320)

Moved by _____, seconded by _____

“THAT the Durham Catholic District School Board approve the revised Workplace Harassment and Workplace Sexual Harassment Policy (PO320).”

3. Workplace Violence Policy (PO324)

Moved by _____, seconded by _____

“THAT the Durham Catholic District School Board approve the revised Workplace Violence Policy (PO324).”

Rationale

On January 16, 2023, Trustees voted to table the annual reviews pending staff clarification on whether Trustees were considered Employees in the context of the annual review policies. Having received clarification, the annual policies are now being brought back for approval.

The following policies are identified as annual reviews. As a result of the review, only minor suggested revisions have been recommended which would not necessitate a three-reading process. These changes are outlined below:

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To: Board of Trustees

Re: **Annual Reviews**

Date: March 6, 2023

1. Occupational Health and Safety Policy (PO318)

PO318 has been reviewed by the Joint Occupational Health and Safety Committee and minor revisions were suggested at this time. Further minor revisions were also made to reflect the new policy framework.

2. Workplace Harassment and Workplace Sexual Harassment Policy (PO320)

PO320 has been reviewed by the Joint Occupational Health and Safety Committee and no revisions were suggested at this time. Further minor revisions were also made to reflect the new policy framework.

3. Workplace Violence Policy (PO324)

PO324 has been reviewed by the Joint Occupational Health and Safety Committee and no revisions were suggested at this time. Further minor revisions were also made to reflect the new policy framework.

TB/KA/cc

Attachment: (PO318 Occupational Health and Safety Policy; PO320 Workplace Harassment and Workplace Sexual Harassment Policy; PO324 Workplace Violence Policy)